

**SUMMARY MINUTES
BOARD OF TRUSTEES
INDIAN RIVER COUNTY HOSPITAL DISTRICT
Regular Monthly Meeting
December 14, 2017
4:30 PM**

TRUSTEES: Marybeth Cunningham Barbara Bodnar
 Ann Marie McCrystal Dr. Michael Weiss
 Tracey Lockwood-Zudans Karen Deigl

EXCUSED: Allen Jones

STAFF: Ann Marie Suriano Jennifer Frederick
 Kate Voss Jennifer Peshke, Esq.

OTHER ATTENDEESS: Miranda Hawker Erick Kolacinski
 Lisa Sellers Vicki Soule
 Janet Begley Michelle Genz

Convene Meeting – Marybeth Cunningham, Chairwoman IRCHD

Mrs. Cunningham convened the regular monthly meeting of the Indian River County Hospital District (“IRCHD”) at 4:30 p.m.

Consent Agenda – Marybeth Cunningham, Chairwoman

Mrs. Cunningham asked for a motion to approve the regular monthly meeting minutes dated November 16, Special Meeting Minutes dated November 17 and a December disbursement of \$1,207,088.84. Dr. Weiss made the motion, which was seconded by Ms. Deigl. The motion carried unanimously.

Mrs. Cunningham stated that last week the District Trustees attended a presentation given by the four potential suitors concerning the IRMC partnership process. She explained that in the first few weeks of January, a group of representatives from the IRMC and the District will visit each potential suitor at two of their hospital locations for a tour and presentation. Additionally, at the end of the month, there will be a presentation by Juniper to the IRMC Board of Directors and District Trustees, which will be open to the public, to review the amended proposals.

District Counsel Report, Jennifer Peshke, Esq.

Mrs. Peshke provided her District Counsel report and stated that she has participated in the 2017-2018 Budget funding request meetings and is working with District staff to ensure that all agency funding agreements are in place. Further, she is working with District staff regarding matters related to the District office lease, as it relates to water intrusion in the office following hurricane IRMA. She continues to work with District's retained transactional counsel, Gray Robinson, as phase two of the collaborative process with IRMC begins.

Financial Statement Review- Ann Marie Suriano, Executive Director

Mrs. Suriano provided the Financial Statement review on behalf of Mr. Jones who is excused from tonight's meeting. She explained that the District remains in sound financial condition and tax revenues are beginning to be received for fiscal year 2018. As of November 30, the District's bank accounts totaled a little over \$8 million, including \$2 million in reserves.

She further stated that the program expenditures to healthcare providers in the county are within budget. However, administrative expenses appear to be over budget by \$103,000 for the month. Mr. Jones believes this information to be misleading, and he feels the District should change the budget structure slightly, to more accurately reflect the situation. Mrs. Suriano stated that the District Trustees agreed to reserve funds for special expenses to repair the Gifford Health Center, which the District owns and leases to the County Health Department. In addition, they set aside reserves to account for anticipated special expenses related to the IRMC partner search, for outside legal advice and professional communication services. She explained that in December, payments were made for the following:

1. \$81,000 to complete repairs to Gifford Health Center;
2. \$35,228 to Jarrard for communications services related to the search for a partner for IRMC; and
3. \$43,018 to Gray Robinson for legal services pertaining to the Sunshine law requirements and other items relevant to the transactional legal process attendant to the District's role in seeking a partner for IRMC.

In total these expenses amounted to \$159,246 and were assigned to the administrative expense category. However, they were funded from reserves set aside for these purposes. Mrs. Suriano stated that Mr. Jones recommends that the District should either modify the administrative budget to reflect these reserved special expenses or itemize a special component of administrative expenses, for unique capital projects and other special expenses funded by reserves. Mrs. Suriano will review the accounting options with our auditor and recommend a decision at the January meeting. Therefore, it appears administration is over budget when in fact all expenditures were anticipated in our millage rate this year. Excluding these special, authorized expenditures, the normal operating administrative expenses are under budget year to date.

Executive Director Report- Ann Marie Suriano, Executive Director

Mrs. Suriano stated that there is a piece of Legislation titled CRC Proposal 69 that will be coming before CRC Finance and Taxation Committee in early January. The proposal would require special districts, which have the authority to levy an ad valorem tax, to be reauthorized by the voters every 10 years. If the voters fail to reauthorize the district, the Legislature is directed to dissolve, merger or consolidate the district. She stated that she would keep the Trustees updated with any additional information concerning the same.

Funded Agencies Quarterly Report- VNA- Erick Kolacinski, CEO

Mr. Kolacinski, the newly hired CEO at the VNA, provided an update concerning the District supported services at the VNA. He reviewed in detail financial results, patient satisfaction data, and patient service totals for Home Health and Hospice. Additionally, he stated that the VNA has put the mobile unit back on the road to assist patients throughout Indian River County. He explained that the VNA has obtained a Medicare billing number for providers to utilize for billing. Further, they are actively pursuing Medicaid numbers for the mobile unit and staff. Mr. Kolacinski thanked the District Trustees for their continued support and stated he looks forward to working together to maintain a healthy community.

Public Comment- There was no public comment.

Adjournment- The meeting adjourned at 5:06 PM

Respectfully Submitted,



Ann Marie McCrystal
Secretary